Append	lix B												
PTE Directorate Risk Register (Q2 23/24)													

Appendix B - Key Directorate Risks:

Г				Inherent	Current	Target				
	.			Risk	Mitigated Risk	Risk	Target			
R	ef:	Risk Description:	Potential Consequence: Consequence:	Rating:	Rating:	Rating:	Date:	Current Controls at Q2: "RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - E1 = VERY UNLIKELY/ MAJOR	Proposed Management Actions at Q2: TARGET RISK RATING AFTER ACTIONS BELOW - E1 = VERY UNLIKELY/ MAJORMonitoring & Review	- scheduled principal
þ.	TE 32	HIGHWAYS STRUCTURES Risk: Risk of collapse of major highways	Health & Safety /Reputational/ Legal/ Financial/ Service Delivery/ Strategic Failure/ Collapse of a bridge structure would result in catastrophic loss of life/ injury and	D1 = LIKELY/ MAJOR	E1 = VERY UNLIKELY/ MAJOR	E1 = VERY UNLIKELY/ MAJOR	Q4 23/24	Monitoring & Review • All Highways structures & bridges monitored/ maintained through scheduled inspection regime/ related scheduled key element replacement e.g. joints • Weight restrictions instated where necessary to mitigate any risk prior to works being undertaken • Specialist invasive inspections undertaken to determine condition of structures built using glued segmental construction methods (e.g. leckwith/Dutetown viaduct) to test for deterioration - this is now a non approved construction method. Likelihood of structural failure/ deterioration is low, however the impact, should it happen, would be major who will be a substantial and the properties of the structural failure/ • Results from the first specialist & comprehensive inspection of Leckwith/ But etown viaduct have been reviewed and no concerns were raised. Funding • Annual sums capital allocation utilised to implement works/ recommendations which come out of principal inspections - 5 year programme is in place to manage priority works • One off pressure bids submitted for additional funding when necessary, due to scale & cost should major works be required e.g. Millenium Walkway. • Capital Programme allocation 23/24 onwards reprofiled in line with projected spend profile of new 5 year programme of priority works	Continue with current controls Continue with current controls Further specialist invasive inspections required for all glued segmental structures of same design to ensure structural integrity remains - future actions to be determined by results of inspections - Risk will remain until inspections of all type structures is completed - 2/3 years + Works are progressing on key structures such as A48 Rhymney River bridge working with specialist consultants and bat related restrictions. Target date for structural improvement works 202/24. Specialist inspections ongoing - any concerns to be escalated, however to date Funding One off pressure bids to be submitted for additional funding as/ when required - Capital Programme for 23/24 - carryover schemes from 22/23 ongoing on site, with planned new works to be finalised Q2/Q3 23/24 - Escalation to SMT - briefing note to be prepared capturing key points to facilitate discussion	inspections
\vdash		City Centre Transport	Consequence:					RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - REDUCED FROM A3 = VERY LIKELY/ MODERATE TO B3 = LIKELY/ MODERATE AS	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE	Continual monitoring of
		Improvements incl delivery of supporting highway improvements for new Central Transport Interchange & the delivery of Segregated Cycleways	Negative impact on the traffic network Impact on bus services and journey					SOME SCHEMES ARE AT/ COMING TO END OF CONSTRUCTION PHASE, REDUCING NETWORK IMPACT SLIGHTLY Bus Operator Engagement - regular contact with bus operators to share construction phasing plans and identify issues on the network Internal Network Review Group	Funding - work with Finance and corporate finance to identify internal budgets to be used to pay for controls - Seek further funding e.g. external where possible/ opportunity allows Resource	transport network via UTC Control Room and Monitoring Equipment installed as part of SMART Corridor Project
		Risk: Network Impact	time					- Internal group of officers set up to monitor the network impacts	- Approve extra staff resource to supplement and support the Transportation Programme Team - funding	Regular engagement with
			-Impact on Taxi Rank Space (during construction)					Programme of Enabling and Mitigation Works	secured, recruitment in progress	Bus Operators to gauge journey time impacts and
			,					- A series of projects purposely set up to support and enable key strategic transport scheme.	- ongoing monitoring and review, especially in relation to programme delays resulting in extension of contract	identify issue hot spots
				A1 = VERY		D2 -		- Ad-hoc projects and network changes to directly tackle network impacts as and when they occur	duration and prolonged network disruption - target reduction date pushed back in line with estended programme of schemes currently on site.	Number of public
P.	TE 43			LIKELY/ MAIOR	B3 = LIKELY/ MODERATE	UNLIKELY/ MODERATE	Q4 23/24	Monitoring & On Site Staff Presence - Regular traffic monitor via UTC Control Room, automatic and manual counting of junctions and links		complaints
						MOSERATE		- Staff presence on site and deployment to hot spot areas where required		Visual on-the-ground checks by staff
			Consequence:					RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C2 = POSSIBLE/ SIGNIFICANT	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE	- condition related data
		Commuted Maintenance Sums	Health & Safety /Reputational/ Legal/ Financial/ Service Delivery/ Strategic					Mitigation: Review of assets undertaken - where necessary lesser assets have been shut down and/or removed Revenue implications of major capital schemes raised as a risk at Major Projects meetings with Corporate Finance Information submitted as part of annual capital bid process to feed into MTFP (currently £125K indicative allocation in 23/24 & 24/25) Cabinet approval achieved to ensure that future maintenance of SuDS will be through developer supplied commuted maintenance sums (CMS) and the management/maintenance undertaken in-house	It is imperative, should Cardiff Council continue to develop at its current rate, and to be able to maintain the current deteriorating assets in a reasonable condition, an increase to maintenance revenue budgets is required, potentially in the form of commuted maintenance sums (CMS).	- continued asset mgt/ appraisal - complaints/dissatisfaction of stakeholders
		(CMS)							Continue to liaise with corporate finance as part of the 24/25 budget setting process - outcome Feb 2024	- success of pressure bids
		Risk:		B2 = LIKELY/	C2 =	D3 =		Background	Further Review/ assessment to be undertaken for the MTFP to determine impact of Capital Schemes & future	(internal & external)
P	TE 45	failure to meet statutory maintenance obligations due to lack		SIGNIFICANT	POSSIBLE/ SIGNIFICANT	UNLIKELY/ MODERATE	Q4 23/24	Cardiff Council has a statutory requirement to ensure its owned assets remain in a reasonable condition, are suitable for intended use and do not present any form of danger. It has become increasingly difficult to maintain existing highway assets in a reasonable condition within	maintenance requirements (high end materials & related assets)	
		of investment in new assets and their future management requirements						current budget allocations, in some instances lesser assets have been shut down and/or removed. That option is not available for key assets such as roads, footways, drainage systems, traffic signabs, street lighting etc. To align to Welsh Government and Council ambitions, internally funded development, the demand for improved active and sustainable transport infrastructure, and legislation such as that around sustainable drainage, the revenue budgets must also be aligned to future	 The Highway Asset Management Plan HAMP was presented to Cabinet in May 2023. The HAMP highlights the gap between current funding and steady state and requests the Council to consider additional funding options for future years to mitigate the cost increases and asset deterioration. There is a specific section on revenue funding and future needs within the HAMP - the approval of the HAMP will help to highlight pressures and 	
								demands.	support funding bids going forward	
								As Cardiff Council continue to be successful in obtaining grants to build new infrastructure, it is clear from the grant provider, that it does not fund ongoing maintenance. Also, when Cardiff Council undertake redevelopments such as Central Square with high end materials, Intelligent Transport Systems (ITS), lighting and drainage systems, no increased maintenance budgets are provided.		
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		1	Inherent	Current	Target	_			1
			Risk	Mitigated Risk	Target Risk	Target			
Ref:	Risk Description:	Potential Consequence:	Rating:	Rating:	Rating:	Date:	Current Controls at Q2:	Proposed Management Actions at Q2:	Key indicators
PTE 10	Transport Improvements incl City Centre, Cycleways & Active Travel and Bus Corridors: Risk: Lack of funding to deliver the improvements needed	Consequence: - Failure to achieve the Stonger, - Failure to achieve air quality improvement target resulting in continued poor health impacts - City Centre Master Plan proposals - There is a risk that funding may not become available in time to enable bus priority and public realm works on Westgate Street to be progread in time to coincide with completion of new Central Transport Interchange resulting in less effective impact on public transport - Failure to maximise mode shift from private car to public transport to achieve the 50:50 modal split target of the Local Development Plan	A1 = VERY LIKELY/ MAJOR	C2 = POSSIBLE/ SIGNIFICANT	D3 = UNLIKELY/ MODERATE	Q1 24/25 (outcome of grant funding bids for 24/25)	RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C2 = POSSIBLE/ SIGNIFICANT Funding * Robust business cases prepared using WelTAG 2017 Welsh Government Guidance for the phasing of improvements to the City Centre to support funding bids * Annual funding bids to Welsh Government and Region submitteds Continue - residual risk may increase at Q4 subject to the outcome * CGF funding secured for Enabling/ mitigation works and matchfunding * In-Year funding bids submitted when opportunity arises for additional funding * Programme - Progress & Development (Ity Centre: - Central Square scheme completion end March 22/23 with some additional costs incurred - Central Square scheme completion end March 22/23 with some additional costs incurred - Central Square scheme construction, carryower scheme from 22/23 - scheme costs have significantly increased due to road condition - Other areas Weltag, modelling & design - limited works able to progress due to increase in Southern Interchange costs impacting budget - CC East PRI (incl canal) construction ongoing - anticipated completion now Jan 2024 - costs have increased considerably on these due to various factors, currently leaving a significant funding shortfall, hence the change of the risk rating from D1 (unlikely / major) to C2 (possible/ significant). Pit Finance have worked to mitigate this as far as possible but further work is required to manage the shortfall going forward, and to scheme completion. - Castle Street - still awaiting AQ funding confirmation from WG Cycleways & Active Travel: - CW1.2 completed - Routh Park Cyclway tendered for Ph1 construction - Part funding award for CW2 Newport Rd - scheme programme currently being reprofiled in line with reduced allocation - ATIS Sanatorium Rd tendered for construction - Complete programme of Active Travel improvements being delivered under ATF Core grant Bus Corridors:	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE Funding	Amount of WG grant bid for/ received Amount of GCF bid for/ received No. & Value of S.106 and other contributions
PTE 2:	Delivery of Financial Savings targets (current & future) & monitoring of revenue expenditure: Risk: - Unachieved savings from previous & current years having a detrimental impact on financial position - Invest to save's schemes not meeting savings targets or not being delivered on time - Unfunded / unforeseen financial pressures - Potential shortfall against income targets - Revenue implications of capital schemes	Consequence: - Continued financial overspend One off mitigation rather than recurring financial plan.	B2 = LIKELY/ SIGNIFICANT	C2 = POSSIBLE/ SIGNIFICANT	C3 = POSSIBLE/ MODERATE	Q4 23/24 E	IESSIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C2 = POSSIBLE/ SIGMIFICANT EOV 22/23 - MINITED the Directorate reported a balanced position following the transfer of some budgets to reserves for future investment and resiliencee. Savings - Savings model accounts for and mitigates unachievable savings to ensure realistic savings plan - Finance Officers work closely with accountants to ensure that savings are identified and appropriately allocated - Closely monitoring - highlighting potential shortfalls - in process of identifying mitigations - Working with Cabinet Members and providing good evidence/ support through associated reports Invest to Save - Monthly monitoring & reporting of 'Invest to Save' schemes: - scheme delivery progress - highlighting potential delays which will impact completion date and payback/ savings - income generation - highlighting any anticipated shortfall / delay in income and identify any mitigation - Emerging Financial Pressures - Monthly monitoring with Team leaders and OMs to ensure all financial pressures are highlighted as soon as understood & known - Unforescend, unfunded costs flagged to Corporate Finance and impact on financial position - corrective action to mitigate where possible - Working closely with Corporate Finance to ensure appropriate Covid 19 costs are identified - Income - Monthly monitoring with Team leaders and OMs to ensure all income shortfall issues are highlighted as soon as understood & known - Analysis/ modelling undertaken to try to understand trends and project future patterns - Projected shortfall & reasons flagged to Corporate Finance to ensure appropriate Covid 19 costs are identified - Capital schemes - Revenue implications of major capital schemes raised as a risk at Major Projects meetings with Corporate Finance e.g; - maintenance - materials spec of high end products - remaintenance - materials spec of high end products - remaintenance - materials spec of high end products - cleaning - new equipment required to effecte cycle lanes - staff res	Monitoring & Mitigation Continue to Identify the financial impact of Covid 19 and the new norm, understanding current and predicting future trends to support the recovery strategy - ongoing (increased costs/reduced income) Winter Maintenance - insufficient funds to fund existing programme, impact of 20mph Winter Maintenance - insufficient funds to fund existing programme, impact of 20mph Bendingtiant on ageing fleet and replacement cost - review with CTS Energy inflation - Rate higher than budget allocation - Discussions with budget strategy ongoing Residential Paringiers, Review and Calrify activity and position 24/25 (in line with proposed price increase) The Directorate is currently identifying ongoing pressures identified above, the Directorate is developing a plan to potentially mitigate inortralls. Invest to Save As raised in CK Budget Challenge meeting - Energy projects in PTF or within FM/ Estates? Discussions ongoing - AG/GH to lead discussions - Q4 2023/24. Howes to Save - A Comment of Every Action for consideration: - Should operational elilever of Energy projects is in PTF or within FM/ Estates? Discussions ongoing - AG/GH to lead discussions - Q4 2023/24. However implications of Capital Saveness - eview ongoing. Revenue implications of Capital Saveness - eview ongoing. - Very Comments to inform MFP/ to include; - Scheme - Type of specialist treatment e.g. granite, segregated cycle lanes, SUDs - Construction completion date - Maintenance start date - Anything less deemed pertinent Meetings are ongoing as scheme programme & detail develops - Scheme - Scheme programme & detail develops - Schole review and alignment of spend profile with delivery programme to be undertaken as soon as resource allows - aim 23/24 - Newley of contracts to be undertaken to ensure no maintenance costs are included as part of the capital works - ongoing	Directorate Financial Position Improvement against previous years unacheived savings target Improvement against previous years unacheived savings target Implementation of audit recommendations
PTE 3:	Global Economic Issues (i.e. BREXITY COVID/ UKRAINE/ INFLATION etc) Risk: adverse impact on supply chain/ suppliers, and specifically increasing financial pressures from rising product/ service costs and contract values, creating difficulties in delivering services and schemes to budget	Consequence: Service Delivery - inability/delays in getting supplies, parts & equipment - increased breakdown/ downtime of equipment - increased supplier/ import costs - Reduction in income from fees & charges - Reduction in grant funding - increase in costs (e.g. due to market changes / import taxes) Strategic/ Reputational - reputational consequence with citizens and key stakeholders	B2 = LIKELY/ SIGNIFICANT	C2 = POSSIBLE/ SIGNIFICANT	D3 = UNLIKELY/ MODERATE	Q4 23/24 E	RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ SIGNIFICANT Review & assurance * Reviews undertaken by all areas of directorate to determine key suppliers and any potential issues * Assurance sought from identified suppliers where any potential risk * Mitigation actioned where necessary/ possible i.e. sourced alternative suppliers/ stock pilling * Work with procurement to find local/ alternative suppliers wherever necessary Monitoring & Reporting * Ongoing monitoring & review of expenditure and income * Working with Corporate Finance to forecast/ manage / mitigate any income shortfall/ increased costs * All issues reported and managed with DRR and associated escalation process, as necessary * An element of additional recurring funding received for 23/24, reducing risk and impact of Global economic factors, but financial pressures e.g. contract prices are still significant, , hence risk remains	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE Review & Assurance • Ongoing monitoring & review of expenditure and income • Ongoing work with Corporate Finance to forecast/ manage / mitigate any income shortfall/ increased costs Reporting • Any emerging issues to be reported and managed via DRR and associated escalation process, as necessary • WC Capital Grants - reduced amount of funding awarded in 23/24, with potential for further reduction in-year (tcb) • increased tender estimates/ contract award values to be notified to WG for approval where necessary • reporting of schemes/ grant programme where necessary to keep within budget restrictions or see what can be pushed back to 24/25 where not aready committed • reduction on grant/ changes in scheme programme will directly impact revenue position in terms of income (capital recharges and design fees) - this will need to be closely monitored and mitigated where possible	- Directorate Financial Position - Programme delays - increased rates/ contracts - Grant Reporting

Γ				Inherent	Current	Target	1			
				Risk	Mitigated Risk		Target			
R	ef:	Risk Description:	Potential Consequence: Consequence:	Rating:	Rating:	Rating:	Date:	Current Controls at Q2: RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - D1 = UNLIKELY/ MAJOR	Proposed Management Actions at Q2: TARGET RISK RATING AFTER ACTIONS BELOW - E3 = VERY UNLIKELY/ MODERATE	- Agreement of governance
P	TE 15		Significant risk of not achieving the step change in how people commute and travel around the city as envisaged by the Capital Ambition Significant risk of not maximising mode shift from private car to public transport to help achieve the 50:50 modal split target of the Local Development Plan 2006-2026 and the Transport Vision to 2030 of Cardiff's Transport White Paper (25% car and 75% sustainable travel for Journeys to work).	A1 = VERY UKELY/ MAJOR	D1 = UNLIKELY/ MAJOR	E1 = VERY UNLIKELY/ MAJOR	- E1 = 27/28 E2 = 28/29	Covernance - Close liakon with senior officers in the Welsh Government (WG), Transport for Wales (TRV) and Local Authorities (LA's) in the Region - Working relationships with the Cardiff Capital Region City Deal, TRV and WG have progressed, enabling agreement on investments in the Central interchange Transport Hub (Opening Summer 2023) and Central Station. - Strategic Programme Board established with associated working groups - for governance and working relationships with City Deal Partners, WG, TRV and appointed Franchise contractor Reolis Amey. - Overarching business case for the Metro, including the Cardiff Core Metro/Cross-rail, is being developed - Continued engagement with non-statutory Cardiff City Region Transport Authority as part of the City Deal at Member and Officer levels. - Working groups with TRV and TRV Rail have been established to progress the preparation of business cases for improvements to stations, new stations and line extensions in Cardiff. - Cardiff Council provided input and endorsement of South East Wales Transport Commission recommendations to WG for greater investment in sustainable travel including Cardiff Cross-Rail/Core Metro network extensions and new train stations. The Burns Delivery Unit is now progressing the study work towards delivery of the recommendations. - Working arrangements to progress improvement at stations have also been established and further study work is progressing by TRW and Burns Delivery Unit on new stations between Cardiff and Newport following funding allocation of £2.5m from the Department for Transport Current Study Work in Progress	Governance * Grategic Programme Board Meetings ongoing, Cardiff Metro Steering Group Meetings ongoing, * Core Valley Lines Transformation and Metro Central Development Programmes ongoing, * The Burns Delivery Unit and The Cardiff Capital Region (CCR) Metro Programmes ongoing, * Improvements to the South Wales Mainline Programme ongoing, * Planned Study work * Further retensions as part of the Core Metro/Cross-rail will involve further study work for the section Radyr to Coryton. Discussions with TIW and Velindre on future study work have been progressed. At the appropriate time, the Council will need to support bids for funding to progress the Metro schemes. This will need to be reported to Cabinet staining into consideration the Cabinet Reports of Feb 2014 and June 2021. Key projects requiring funding include: * Phase 2 couthern section of Crossrail by 2028; * Phase 2 Southern section of Crossrail by 2028; * Phase 2 Northwest Corridor by 2025; * New stations at Crovys Road, Butetown and Cardiff Parkway in St. Mellons by 2024; * New stations at Verlines. By Mill. Boath Park, Gabalfa, Newpoort Road and Pierbead Street by 2026;	- agreement of governments and working arrangements - Agreement of a programme of Metro improvements
P	TE 12	Delivery of phased programme of well-maintained highway asset and public realm: Risk: Investment levels do not meet steady state / improving asset levels.	Consequence: - Asset continues to deteriorate placing a future financial, as well as reputational risk on the Council.	B1 = VERV LINELY/ SIGNIFICANT	C3 = POSSIBLE/ MODERATE	D3 = UNLIKELY/ MODERATE	Q4 23/24 =	deterioration. Additional EZM funding has been allocated in 23/24 towards Carriageway & Footway improvements as a result of the approved HAMP, as well as a cost pressure uplift due (one year only) due to increased contract prices (approx 56% increase experienced). Will continue to flaise with corporate finance as part of the 24/25 budget setting process - outcome Feb 2024	Funding • Ongoing review/ assessment to be undertaken re MTFP to determine impact of Capital Schemes & future maintenance requirements (high end materials & related assets) • Issue around Tree Cutting to be re-raised with Parks Services in Economic Development and Corporate Finance - Q3 23/24 Programme & Monitoring • Completion of any carryover schemes, plus Programme of new C/way & F/way works to be tendered.	- condition related data - continued asset mgt/ appraisal - complaints/dissatisfaction of stakeholders
P	TE 35	SERVICE - Regulations on Sustainable Drainage Systems - Risk: - Liability of Cardiff Council adopting new SuDS on approximately 9% of new developments per year Impact of new approval process on resource - management of maintenence of SuDS	Consequence: Health & Safety /Reputational/ Legal / Financial/ Service Delivery/ Strategic - Authority open to injury claims if adopted SuDS are not maintained. - New area meaning contractor readiness is unproven. - New area meaning lack of procedural or legal precedence in place and open to challenge. - Resource for managing aproximately 270 SAB applications per year based on Planning data for last four years.	C2 = POSSIBLE/ SIGNIFICANT	C3 = POSSIBLE/ MODERATE	D3 = UNLIKELY/ MODERATE		RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ MODERATE SuDS Adoption * SuDS Adoption process established in partnership with other Council departments and teams. * Serior managers in PTE have worked with Legal to define an approach to take forward to SMT and Cabinet in Qtr3 2021/22 - Cabinet report was submitted in November 2021. The requirement for commuted maintenance sums for future SuDS maintenance was approved as the approach to be taken for future qualifying developments. *Resource** * establish online application form with StarTraq system. * Capital Ambition Delivery Team supporting forecast of applications, digital support, fee structure and workshops to bring Council teams together in establishing new processes. * Recruttment of administrative and technical staff to manage workload. * Use of StarTraq as document management system. **Maintenance** **Morking with insurance provider to ensure a robust maintenance regime that will mitigate the risk of any claims. **Cabinet approval achieved to ensure that future maintenance of SuDS will be through developer supplied commuted maintenance sums (CMS) and the management/ maintenance undertaken in-house	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE SuDS Adoption • Develop robust Cardiff SuDS standards with strong health & safety principles - ongoing **Implement Gis tool for risk assessment of indivuldal sites in line with the Welsh Government Standards - ongoing Working with Legal to construct a formal adoption agreement - agreement to be completed Q1/2 2023/24 **Resource** • Development with Planning and Building Control of IDOCS system - long term strategy - ongoing **Impact of SAB legislation and related requirements on resource being reviewed - funding options being investigated & considered for additional support - ongoing **Additional resources into the SAB team being prusued due to increasing demand. Resource to include 1No.G8, G7 and 2No.G6 for inspection to include Call Tips - ongoing but with limited success to date in the SAB Officer role, applications have not warranted interviews SIL unsuccessful in ercultiment in Q4, Team Leader meeting with JE team to look at options for role and grade review. Recrultment to continue into 2023/24 **Maintenance** • Develop robust SLAs and maintenance regime agreement for landscaping contract scenario - ongoing • Agreement for the mechanism and future maintenance responsibility of SUDs related to the legislative requirement of compulsory adoption • Once funding is at appropriate levels look to increase resource in the Operational teams to enable the maintenance of new SuDS features.	SAB applications processed and aproved or declined within 7 weeks. - Phase 2 milestones agreed by Jan '19

		I	Inherent	Current	Target				
			Risk	Mitigated Ris		Target			
Ref:	Risk Description:	Potential Consequence:	Rating:	Rating:	Rating:	Date:	Current Controls at Q2:	Proposed Management Actions at Q2:	Key indicators
PTE 4	SUPPORTED BUS SERVICES Risk: Reduction in bus services in Cardiff as a result of a reduction in Welsh Government revenue funding support to bus operators.	Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic		C3 = POSSIBLE/ MODERATE	D3 = UNLIKELY/ MODERATE	Q4 23/24	RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ MODERATE **Mitigation:** **RES3 ends on 24th July 2023. Bus Transition Fund (BTF) being made available in 2023/24 to continue supporting bus services as long as possible. Discussions ongoing with region. Shortfall in funding likely to limit how long the BTF can be supported in 2023. The WG has not made any funding commitment for 2024/25. **Letter sent to Ministers from the Cardiff City Region.** **Reviewed existing FRM and BSSG supported services in preparation for 2023/24. **Letter sent to Ministers from the Cardiff City Region.** **Reviewed existing FRM and BSSG supported services in preparation for 2023/24. **Lisaded with corporate finance as part of the 23/24 budget setting process - outcome Feb 2023. **Work with the Welsh Government, Transport for Wales, Cardiff City Region and bus operators on revenue and capital funding, bus network design and bus infrastructure investment. **Assessment of local needs taking into consideration of the potential impact on the elderly, disabled, and people with mobility problems and School Transport. **Assessment of local needs taking into consideration of the potential impact on the elderly, disabled, and people with mobility problems and School Transport. **Assessment of local needs taking into consideration of the potential impact on the elderly, disabled, and people with mobility problems and School Transport. **Proposed promotion of bus use with bus operators, Welsh Government and Transport for Wales (funding and scope tic). **Proposed promotion of bus use with bus operators, Welsh Government and Transport for Wales (funding and scope tic). **Working with TfW and Burns Delivery Unit on development of a travel App. **Background** The Bus Emergency Scheme (8ES3) funding from the Welsh Government has been extended to 24th July 2023. The funding beyond this end date is proposed to be supported to a lower level requiring a reduction or devergistering of some bus services. Bus patronage has on	Funding • Ongoing joint working with WG, TfW, Burns Delivery Unit and Region on infrastructure improvements. • Work with TfW and Burns Delivery Unit on integrated ticketing trial between Cardiff and Newport. • Collaboration with the Region and Bus Operators on the transition to reduced funding by the Welsh Government. • Preparation of the Bus Strategy in 2023/24 (including Park and Ride) for completion in Q3.	Level of revenue funding support from the Welsh Government for bus operators.
PTE 4	Workforce Planning Risk: Failure to recruit graduates, 2 apprentices and trainees within the directorate, and lack of representation in respect of equalities & diversity	Consequence: Negative impacts on staff composition in relation to successior planning, skills, knowledge and experience, particularly in relation to promoting recruitment of younger people, or those from different and diverse backgrounds into the service to improve resilience		C3 = POSSIBLE/ MODERATE	D3 = UNLIKELY/ MODERATE		RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ MODERATE Workforce Plan **Directorate and Team Workforce Action Plan developed **Directorate and Team target for recruiting Apprentices, Graduates and Trainees **Corporates support received for a number of apprentices within the directorate - work ongoing to identify other funding/ establishment opportunities to support received for a number of apprentices within the directorate - work ongoing to identify other funding/ establishment opportunities to support received of additional posts (25 posts targeted in addition to corporate supported ones) **All ONs confirmed feasible numbers of trainees and apprenticeships for their areas: **neeting with finance to discuss budget required to meet department target and how that might be met (w/c 24/01/2022) **30 corporate funded posts available each year, OMs and PG working with HR to ensure bids submitted meet requirements to maximise opportunity for achieving corporate funding. The directorate applied for a number of corporate apprenticeship places. However high demand for funding across the Council has led to only a small number being funded this year. **Review & Resource** **IR Support** **Regular reviews at DMT** **New OM [Sustainability Policy & Performance Manager) appointed in Q3 22/23, and review of risk undertaken in Q4 - Project now included in DDP for 23/24 **A directorate working group has been formed to develop the workforce planning plan.	TARGET RISK RATING AFTER ACTIONS BELOW - D3 = UNLIKELY/ MODERATE Workforce Plan Priority action to be included in workforce action plan Adhering to team targets for recruitment in posts (subject to available funding) Any vacancies/new posts that become available will be considered for apprenticeships, trainees and welsh speaker essential roles. Identify & prioritize certain areas where there is the highest workforce planning risk e.g. operational Self funded apprenticeships and trainees can be from outside of the Cardiff area - this will widen the audience for recruitment where we have struggled to get applicants when Cardiff only Review & Resource Review & Resource Review of establishment to identify potential opportunities Firming up mentoring requirements Review of of gregors will be managed through DDP reporting The directorate working group has connected with corporate equalities and diversity leads in the developmen the project their and is currently engaged with VLIGA seeking funding to support the project - ongoing. Research with managers has been undertaken and highlighted a number of constraints which are considered to affect recruitment & retention - this will be be investigated to see how this can be addressed going forward.	Directorate DMT monitoring. Audit recommendation / Asset Management Action Plan. DDP
PTE 4	CCTV PARKING FINES Bisk: Civil Parking Enforcement is not currently able to redact video footage that is stored and that may need to be shared as evidence from CCTV parking fines	Consequence: Reputational/ Legal/ Financial	83 = LIKELY/ MODERATE	C3 = POSSIBLE/ MODERATE	D4 = UNLIKELY/ MINOR	Q4 23/24	RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ MODERATE Mitigation: * We do not capture anything not already in the public realm * We do not capture anything not already in the public realm * We conly share the footage when we need to * We conly share the footage with the vehicle owner in question, it is not available publicly * We already redact photos therefore it is only the video footage that this would impact * Background The issue of video footage in relation to CCTV parking fines has been raised by information Governance as we currently do not have the ability to redoct images, when supplied as evidence of the parking breach & fine, to the vehicle owner in question.	*ARGET RISK RATING AFTER ACTIONS BELOW - D4 = UNLIKELY/ MINOR *Service to put a process in place to manage video footage that is stored *Service to explore options for mitigation, including the possibility of introducing redaction software - Risk is not significant as no new complaints received, however for best practise we are looking to improve our process. We are currently awaiting options and costs from our Moving Traffic camera supplier on redaction possabilities for all video clips.	No. of complaints received

					Target		
Risk Description:	Potential Consequence:	Rating:	Rating:	Rating:	Date: Current Controls at Q2:	Proposed Management Actions at Q2:	Key indicators
	Consequence:				RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - C3 = POSSIBLE/ MODERATE	TARGET RISK RATING AFTER ACTIONS BELOW - D4 = UNLIKELY/ MINOR	NEW - TBC at Q3
		B3 = LIKELY/ MODERATE		D4 = UNLIKELY/ MINOR	Mitigation: • Work with operators to explore infrastructure works that can reduce operating costs and increase bus use **Background** Ongoing uncertainty over amount of available funding from Welsh Government together with driver shortages and increased operating costs have led to fewer operators in the market generally. This is less of a problem in Cardiff than in areas where the bus market is dominated by SMEs. **P4 23/24**	Service to explore possible solutions, including but not limited to; setting up own fleet and workforce to undertake the transport increase contract spend and budgets to attract contractors back into market to make it profitable to undertake contracts develop a robust business case outlining options and proposals	
PASSENGER TRANSPORT Risk: Commercial Bus Services withdrawn when Welsh Government emergency	Reputational/ Legal/ Financial/ Service Delivery/ Strategic	B3 = LIKELY/ MODERATE	POSSIBLE/	D4 = UNIIKELY/ MINOR	Mitigation: Increase in pupil season ticket rates for operators to increase operator income Increase in pupil season ticket rates for operators to increase operator income Vork with operators to make timetables and routes more pupil friendly Continue to work with Region to lobby for increased levels of WG bus support funding May 23/24 Background The continuing uncertainty over WG levels of bus funding, together with driver shortages and increased operating costs have led to operators reducing service frequencies and hours of operation, limiting the choice of transport options for some pupils in addition some operators have withdrawn from the market, limiting capacity and competition for contracts.	TARGET RISK RATING AFTER ACTIONS BELOW - D4 = UNLIKELY/ MINOR Mitigation: Increase in pupil season ticket rates for operators to increase operator income - ongoing review Vork with operators to make timetables and routes more pupil friendly - ongoing Continue to work with Region to lobby for increased levels of WG bus support funding - ongoing	NEW - TBC at Q3
PASSENGER TRANSPORT Risk: Increased costs as a result of the new contracts when the main bus and minibus contracts are re- tendered in 23/24.	Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic	B3 = LIKELY/ MODERATE	POSSIBLE/	D4 = UNLIKELY/ MINOR	Background Costs prices may increase by as much as 35% as a result of the new contracts and we may have to apply for increased Budgets to cover the	TARGET RISK RATING AFTER ACTIONS BELOW - D4 = UNLIKELY/ MINOR Mitigation: Ongoing review of routes/ rationalisation to reduce the number of vehicles needed Engagement with Active Travel colleagues to review walking route improvements - ongoing review External fuding bids submitted where possible/ appropriate for walking/ cycling routes as alternative mode of getting to school	NEW - TBC at Q3
	PASSENGER TRANSPORT Risk: contractor withdrawal from market, creating gap in availability of transport to undertake our statutory duty to provide transport. Risk: Commercial Bus Services withdrawn when Wesh Government emergency funding finishes leaving thousand get to their school, with no alternative companies having capacity to undertake additional contracts required PASSENGER TRANSPORT Risk: Increased costs as a result of the new contracts when the main bus and minibus contracts are re-	Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Contractor withdrawal from market, creating gap in availability of transport to undertake our statutory duty to provide transport. Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Commercial Bus Services withdrawn when Welsh Government emergency funding finishes leaving thousands of pupils without transport options to get to their school, with no alternative companies having capacity to undertake additional contracts required Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Increased costs as a result of the new contracts when the main bus and minibus contracts are re-	Consequence: Reputational/Legal/Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Contractor withdrawal from market, creating gap in availability of transport to undertake our statutory duty to provide transport. Consequence: Reputational/Legal/Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Commercial Bus Services withdrawn when Welsh Government emergency funding finishes leaving thousands of pupils without transport options to get to their school, with no alternative companies having capacity to undertake additional contracts required Consequence: Reputational/Legal/Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: Increased costs as a result of the new contracts when the main bus and minibus contracts when the main bus and minibus contracts are re-	Risk Description: Potential Consequence: Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: contractor withdrawal from market, creating gap in availability of transport to undertake our statutory duty to provide transport. PASSENGER TRANSPORT Risk: Commercial Bus Services withdrawn when Webh Government emergency funding finishes leaving thousands of publis without transport options to get to their school, with no atternative companies having capacity to undertake additional contracts required Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic B3 = LIKELY/ MODERATE C3 = POSSIBLE/ MODERATE C4 = POSSIBLE/ MODERATE C4 = POSSIBLE/ MODERATE C5 = POSSIBLE/ MODERATE C6 = POSSIBLE/ MODERATE C7 = POSSIBLE/ MODERATE C6 = POSSIBLE/ MODERATE C7 = POSSIBLE/ MODERATE C7 = POSSIBLE/ MODERATE C8 = POSSIBLE/ MODERATE	Risk Description: Potential Consequence: Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic PASSENGER TRANSPORT Risk: contractor withdrawal from market, creating gap in availability of transport to undertake our statutory duty to provide transport. Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic Commercial Bus Services withdrawn when Weish Government emergency funding finishes leaving thousands of publis without transport options to get to their school, with no alternative companies having capacity to undertake additional contracts required Consequence: Reputational/ Legal/ Financial/ Service Delivery/ Strategic B3 = LIKELY/ MODERATE JURINELY/ MINOR JURINELY/ MODERATE JURINELY/ MODERATE JURINELY/ MINOR JURINELY/ MODERATE JURINELY/ MINOR JURINELY/ MINOR	Risc Description Presental Consequence Risch Example Reputational (legit France) Service before yill strongs Reputational (legit France) Service before yill strong	Account Acco

			Inherent	Current	Target	Т			
			Risk	Mitigated Risk	k Risk	Target			
Ref:		Potential Consequence:	Rating:	Rating:	Rating:	Date:	Current Controls at Q2:	Proposed Management Actions at Q2:	Key indicators
PTE 3:	Intelligent Transport Systems (ITS) Risk: Deteriorating condition of Highways Electrical (Telematics) asset which is essential for the operational settled of the highway network and City Centre pedestrianised areas, including: +raffic signals - CCTV 1 LED VMS - RPS - North Re Lane control System (tidal flow) - Bus RTI system - City Centre automatic rising bollards The risk also has a direct impact on	Consequence: equipment/ system failure resulting in; Health & Safety -increased likelihood of accidents as a result of network failure Legal / Regulatory - potential breach of statutory			E3 = VERY UNLIKELY/ MODERATE	Q1 24/25 (outcome of grant funding bids for 24/25)	RESIDUAL RISK RATING AFTER CURRENT CONTROLS BELOW - REDUCED FROM B3 = LIKELY/ MODERATE TO C3 = POSSIBLE/ MODERATE DUE TO RTI PUNDING 23/24 & 24/25 Maintenance & Obsolescence - Existing maintenance contracts in place to maintain existing asset (revenue budget) – renewal ongoing for various elements (Bollards, Traffic Signals/(TS) - CCTV new awarded with cost increase - 7 mth extension to ITS contract due to Covid 19 restrictions & necessity of business continuity - no significant cost increase	TARGET RISK RATING AFTER ACTIONS BELOW - E3 = VERY UNLIKELY/ MODERATE Maintenance & Obsolescence - Continued maintenance - ongoing - Monitoring of supply issues (availability/lead times) additionally impacted by Covid 19/ Brexit - Squirreling/ re-purposing of any spare parts following upgrades Asset Review - Identify any assets which can be decommissioned/ removed and analyse risk of doing so - ongoing. - Continue to improve asset register - ongoing. Funding - Programme of replacing of RTI system (3 year programme) - Seek ongoing funding for Northern Corridor Smart Corridor. - Pressure bick for capatla programme 22/13-26/2 subject to Cabinet approval.	- condition related data - continued asset mgt/ appraisal - complaints/dissatisfaction of stakeholders - success of funding bids (internal & external)